## 1. VISA APPLICATION

Process of Visa issuance will take about two (2) full working day(s)

## **VISA Requirements**

- a. Passport (valid for more than 6 months from the prospective date of arrival in Malaysia, with more than 3 blank pages.) (Original & 1 copy of pages which show personal particulars, validity, status of residence, re-entry permit to Japan, visa to the country of next destination and holder's signature)
- **b.** Residence Card or Alliance Card in Japan (Original & 1 copy)
- c. 2 identical photos in colour taken no more than 3 months before (size: 5cm x 3.5cm)
- **d.** 2 copies of Visa Application Form (**IM47**) (Available for downloading from the Website) URL:
  - http://www.imi.gov.my/images/borang/Visa/Borang%20Permohonan%20Visa.pdf
    (To be printed on both side of an A4-size paper)
- **e.** E-ticket or Booking Certificate issued by airline for round trip from Japan (Original & 1 copy)
- f. Letter of Invitation from local sponsor in Malaysia (original and 1 copy, or 2 copies of printed PDF document) For business visit only
- g. Letter of Recommendation, Financial support and Identification Reference in English issued by Japanese company using Letter Head with company chop. (Original & 1 copy) <u>For business visit only</u>
- h. Certificate of Balance of Savings under the name of the applicant issued no more than 1 month before
   (Original & 1 copy) For tourism only
  - \* Minimum amount required: (\10,000) x (number of days of whole travel abroad) + (\100,000)
- i. Visa to the country to visit after Malaysia (Unnecessary in case of no visa requirement)
- j. Yellow Fever Vaccination Certificate is required for Nationality of the list below:-

## **Africa**

- 1. Angola
- 2. Benin
- 3. Burkina Faso
- 4. Cameroon
- 5. Central African Republic
- 6. Chad
- 7. Congo
- 8. Ethiopia
- 9. Gabon
- 10. Gambia
- 11. Ghana
- 12. Guinea
- 13. Guinea Bissau
- 14. Guinea Equat
- 15. Kenya
- 16. Liberia
- 17. Mali
- 18. Nigeria
- 19. Rwanda
- 20. Sao tome & Principe
- 21. Senegal
- 22. Sierra Leone
- 23. Sudan
- 24. Somalia
- 25. Togo
- 26. Uganda
- 27. Zambia
- 28. Zaire
- 29. United Republic of Tanzania

## **South America**

- 1. Bolivia
- 2. Brazil
- 3. Colombia
- 4. Equador
- 5. French Guiana
- 6. Guyama
- 7. Panama
- 8. Peru
- 9. Suriname
- 10. Venezuela
- **k.** Visa fee: Please refer to Schedule of Consular Fees Information

- Application by temporary visitors to Japan will not be accepted unless attached with supporting latter issued by the respective Embassy in Tokyo.
- **※** Prepare photocopies of A4 size.
- ➢ Please refer to Official Portal of the Immigration Department of Malaysia for more detailed information on Malaysian Visa Requirements at the following address:-
- i. <a href="http://www.imi.gov.my/index.php/en/main-services/visa/visa-requirement-by-country">http://www.imi.gov.my/index.php/en/main-services/visa/visa-requirement-by-country</a>
- ii. <a href="http://www.imi.gov.my/index.php/en/main-services/syarat-kemasukan-ke-malaysia">http://www.imi.gov.my/index.php/en/main-services/syarat-kemasukan-ke-malaysia</a>

Visa application is accepted only at the Embassy's visa counter. (Application by mail is not accepted.)

Visa application hours: 9:00-12:00 (Closed on Saturday, Sunday & public holidays)

Visa collection hours: 14:00-16:00, on or after the designated day (Closed on Saturday, Sunday & public holidays)