



**ADVERTISEMENT
THE MINISTRY OF FOREIGN AFFAIRS OF MALAYSIA
INVITES MALAYSIANS TO APPLY FOR
THE FOLLOWING POSITION**

**THE REPRESENTATIVE OF MALAYSIA TO THE ASEAN
INTERGOVERNMENTAL COMMISSION ON HUMAN RIGHTS (AICHR)
(2019-2021)**

Background

ASEAN was established on 8 August 1967 through the signing of the Bangkok Declaration (ASEAN Declaration). At the 27th ASEAN Summit, the ASEAN Heads of State/Government gathered to celebrate the formal establishment of the ASEAN Community 2015 and to chart the ASEAN Community Visions 2020. An integral principle that governs ASEAN is respect for fundamental freedoms, the promotion and protection of human rights, and the promotion of social justice as enshrined in the ASEAN Charter.

The ASEAN Intergovernmental Commission on Human Rights (AICHR) was established in 2009 in accordance with the ASEAN Charter to primarily assist ASEAN Member States in the promotion and protection of human rights and fundamental freedoms, and to uphold the right of the peoples of ASEAN to live in peace and dignity. The AICHR's works are based on its five-year work plans comprising high priorities programmes and activities to facilitate ASEAN Community building.

The operationalization of the AICHR is governed by its terms of reference (TOR) adopted by the ASEAN Foreign Ministers in 2009. The work of the AICHR representatives is supported by the respective ASEAN national secretariats of each Member States.

Duties and Responsibilities

The Representative of Malaysia to the AICHR has the obligation to attend AICHR meetings and to fulfil his/her responsibilities as stipulated TOR as follows:-

- (i) To develop strategies for the promotion and protection of human rights and fundamental freedoms to complement the building of the ASEAN Community;

- (ii) To enhance public awareness of human rights among the peoples of ASEAN through education, research and dissemination of information;
- (iii) To promote capacity building for the effective implementation of international human rights treaty obligations undertaken by ASEAN Member States;
- (iv) To encourage ASEAN Member States to consider acceding to and ratifying international human rights;
- (v) To promote the full implementation of ASEAN instruments related to human rights;
- (vi) To provide advisory services and technical assistance on human rights matters to ASEAN sectoral bodies upon request;
- (vii) To engage in dialogue and consultation with other ASEAN bodies and entities associated with ASEAN, including civil society organisations and other stakeholders, as provided for in Chapter V of the ASEAN Charter;
- (viii) To consult, as may be appropriate, with other national, regional and international institutions and entities concerned with the promotion and protection of human rights;
- (ix) To obtain information from ASEAN Member States on the promotion and protection of human rights;
- (x) To develop common approaches and positions on human rights matters of interest to ASEAN;
- (xi) To prepare studies on thematic issues of human rights in ASEAN;
- (xii) To submit an annual report on its activities, or other report if deemed necessary, to the ASEAN Foreign Ministers Meeting; and
- (xiii) To perform any other tasks as may be assigned to it by the ASEAN Foreign Ministers Meeting.

The Representative of Malaysia to the AICHR, shall act impartially in accordance with the ASEAN Charter and the TOR of AICHR, in the discharge of his/her duties.

Qualifications and Experience

The applicant has to satisfy the following criteria to be considered for the position of the Representative of Malaysia to the AICHR:-

- Must be a Malaysian citizen;
- Must hold a first degree, preferably with Masters
- Working experience of at least 15 years in public / private sector/ civil society organisation/ think-tanks/ academia, especially in the field of human rights/law/ or international relations;
- High competency, integrity, dedication in the promotion and protection of human rights;
- Knowledgeable in ASEAN and AICHR matters/issues;
- Able to execute duty consistent with goals, priorities and strategic direction established by the Ministry of Foreign Affairs, Malaysia;
- Able to demonstrate analytical skills and clarity of thought;

- Able to demonstrate leadership, managerial and communication skills;
- Good command of spoken and written English;
- Wide range of networks at national and international levels;
- No previous criminal records and/or conviction and/or charges of corruption;
- No conflict of interests or legal impediments that would likely interfere with the discharge of duties and responsibilities.

Term of Office

The Representative of Malaysia to the AICHR will serve a term of three years (2019-2021) and may be re-appointed for one more term.

How to Apply

Applicants may send the application highlighting the suitability and potential contribution to the position together with a **detailed CV, certified true copies of educational certificates and transcript including Bachelor/Master/PhD degree, and complete Application Form** including **personal statements, references and recent photographs** to:

ASEAN-Malaysia National Secretariat,
Ministry of Foreign Affairs Malaysia,
No. 1, Jalan Wisma Putra
Precinct 2,
62602 Putrajaya,
Malaysia

and email to: myaichrselection@kln.gov.my

Applications sent **without ALL the supporting documents** mentioned above will **NOT** be considered.

Please indicate on the subject heading: Application for the position Representative of Malaysia to the AICHR).

Application and all supporting documents should reach the ASEAN-Malaysia National Secretariat by **15 November 2018**.

The Selection Committee's decision is final and only shortlisted candidates will be called for an interview.

**APPLICATION FORM FOR THE POSITION OF
REPRESENTATIVE OF MALAYSIA TO THE ASEAN
INTERGOVERNMENTAL COMMISSION ON HUMAN RIGHTS (AICHR)
TERM 2019 – 2021**

CHECKLIST

Please tick in the boxes if you have attached the following documents and arrange it the order of this checklist.

	Recent passport-sized photo [5 copies]
	Short biography
	Application form
	Personal Statements (3 statements)
	Publications, if any.

APPLICATION FORM

**SELECTION OF REPRESENTATIVE OF MALAYSIA TO THE ASEAN
INTERGOVERNMENTAL COMMISSION ON HUMAN RIGHTS (AICHR)
TERM 2019 – 2021**

PART A: Personal Details	
Please provide personal details.	
Full Name:	
NRIC No :	
Gender:	
Date of Birth (dd/mm/yyyy):	
Mobile Number:	Office Number:
Permanent Address:	
Email:	

PART B: Academic Background
Please list out all academic qualifications gained upon the completion of secondary education. Please note that the Ministry of Foreign Affairs may request applicant to provide his or her original academic certificates.
College / University:
Course Name / Subject:
Start Date:
End Date:
Status / Award:

College / University:
Course Name / Subject:
Start Date:
End Date:
Status / Award:

College / University:
Course Name / Subject:
Start Date:
End Date:
Status / Award:

College / University:
Course Name / Subject:
Start Date:
End Date:
Status / Award:

College / University:
Course Name / Subject:
Start Date:
End Date:
Status / Award:

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English Language Qualification

Please circle the appropriate.

Writing:	Beginner	Intermediate	Advanced
Reading:	Beginner	Intermediate	Advanced
Speaking:	Beginner	Intermediate	Advanced
Listening:	Beginner	Intermediate	Advanced

Course/Training/Seminar (Domestic/Overseas)
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Please list all courses/trainings/seminars attended, and provide information on the status of participation at the said event (e.g. Speaker / Participant)
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Date	Event	Institution / Organiser	Status of Participation

PART C: Professional Career
Please provide details on professional career, in a chronological descending order.

Organisation / Institution:
Position:
Start Year:
End Year:

Organisation / Institution:
Position:
Start Year:
End Year:

Organisation / Institution:
Position:
Start Year:
End Year:

Organisation / Institution:
Position:
Start Year:
End Year:

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PART D: Achievements

Awards, if any.

Title :
Year :
Organisation :

Title :
Year :
Organisation :

Title :
Year :
Organisation :

Title :
Year :
Organisation :

Publications, if any.

Year Published:
Title:
Journal Name/ Publisher:
Issue:
Page:

Year Published:
Title:
Journal Name/ Publisher:
Issue:
Page:

Year Published:
Title:
Journal Name/ Publisher:
Issue:
Page:

Year Published:
Title:
Journal Name/ Publisher:
Issue:
Page:

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PART E: References [Please provide two (2)]
**Part E must be emailed separately to myaichrselection@kln.gov.my **

Organisation / Institution:
Name:
Position:
Phone & Mobile Number:
Email:

Please briefly state reasons in supporting this candidate.

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.....
Signature & Stamp

.....
Date

Organisation / Institution:
Name:
Position:
Phone & Mobile Number:
Email:

Please briefly state reasons in supporting this candidate.



.....
Signature & Stamp

.....
Date

PART F: Personal Statement

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Please explain your motivation to be the Representative of Malaysia to the AICHR. (350-500 words)

Please state your expectation if appointed as the Representative of Malaysia to the AICHR and how would the Commission be a credible Commission in the region. (350-500 words)

Please state your vision and plans in strengthening AICHR and Malaysia's role in AICHR. (350-500 words)

<p>..... Signature</p> <p>FULL NAME:</p>	<p>Photo</p>
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This application form together with all supporting documents should be sent to the ASEAN-Malaysia National Secretariat at the following address: Ministry of Foreign Affairs Malaysia, No. 1, Jalan Wisma Putra, Precinct 2, 62602 Putrajaya, Malaysia and, via fax: **03-8889 2729** or email: **myaichrselection@kln.gov.my** –no later than **15 November 2018**.

It is the responsibility of the applicant to ensure that correspondence and application materials have been received by the ASEAN-Malaysia National Secretariat.