Child Registration for Birth Certificate by Single Parent

All applications will be submitted to Malaysia. The processing time could take up to 6 months and longer.

The presence of the child is not required; however the child's thumbprint on the form (page 5, Borang E) and child's photographs must be witnessed and certified by either the Malaysian Consulate, Justice of the Peace or a Police Officer. The father or the mother must lodge the application in person and bring in all the original documents and 2 copies of each document requested below (no need to be certified) .

Required Documents (Bring all original documents and 2 copies of 2-6, no need to be certified. Please sort the documents in 2 separate sets according to the sequence below):-

1. Borang E (refer to the downloads section)
2. Child's Australian Birth Certificate (both sides)issued by Registry of Births, Deaths and Marriages, Australia
3. Child's Australian passport (if any)
4. Mother's/ Father's Birth Certificate (both sides)
5. Mother's/ Father's Identity card (both sides)
6. Mother's/ Father's Passport including visa page
7. **Single search document from your state Registry of Births, Deaths and Marriages to show you are not married in that jurisdiction. This must be attested by your local State Office of the Department of Foreign Affairs and Trade.**
8. **Statutory Declaration signed and witnessed and signed by the Justice of the Peace stating that you are not married in any Australian Territory.**
9. Three (3) recent passport-size photographs of the child. The High Commission also provides photograph service from 9:00am to 11am, Monday to Thursday, with a fee of AUD15.00 for 4 pieces - Cash payment only.
10. Fee of **AUD 25.00** made payable to Malaysian High Commission either by Money Order or Bank Cheque. The office also accepts Cash payment.