NOTARY SERVICES

AUTHENTICATION OF OFFICIAL SEALS ON DOCUMENTS DRAWN UP IN KOREA FOR USE IN MALAYSIA:

The authentication given by the Embassy of Malaysia in Korea does not in any way confirm the authenticity of the documents and/or the correctness of its contents. The authentication is only to legalise the usage of the documents in Malaysia. The authenticity and accuracy of the document should be checked with the organisation / authority that issued the documents.

CONDITIONS:

1. Documents that need to be authenticated must be in Bahasa Malaysia or English.

2. Documents must be first authenticated by the Consular Officer of the Ministry of Foreign Affairs, Korea.

PROCEDURE:

1. **Application at the Embassy:**

   (a) Applications can be done at the Embassy in person either by the applicant or a proxy.

   (b) Applicants are encouraged to make an appointment in advance or be at the Embassy between 9.30 a.m. – 12.30 p.m. on any weekday, except for public holidays, to submit their applications. Those with an appointment will have priority over walk-in applicants. To make an appointment, please send an email here. seo.cons@kln.gov.my List of public holidays observed by the Embassy can be found through this link https://www.kln.gov.my/web/kor_seoul/holidays.

REQUIRED DOCUMENTS:

1. Documents that needs to be authenticated + 1 copy;

2. Passport + 1 copy; and

3. Residence Card (ARC card) + 1 copy of back and front side (Applicable to Malaysian citizens and foreigners)

FEE: (CASH ONLY)

1. Fee = RM20.00 per attestation.
2. Approx. KRW 6,000 ~ 7000 per attestation

3. Fee is fixed in Ringgit Malaysia but payable in equivalent Korean Won based on the exchange rate of the Accountant General of Malaysia at the time of application.

PROCESSING TIME:

Six (6) working days.

Last Update: 15 September 2023